

BY-LAWS  
OF  
CHRIST CHURCH CORPORATION (EPISCOPAL)

*Updated by Vestry Vote: 1/21/22*

I

Name and Domicile

The title of this Corporation is CHRIST CHURCH CORPORATION (EPISCOPAL) and its domicile is New Orleans, Louisiana.

II

Seal

The Corporate Seal shall be circular in form, and shall have inscribed thereon the name of this corporation and its domicile surrounding a cross, all as per imprint of said seal impressed in the margin hereof.

III

Meetings

All meetings of the members of this Corporation shall be held at the Cathedral or Parish Hall of this Corporation, of which notices shall be given as provided in the Charter. The Annual meeting shall be held on the third Sunday in March of each year, provided that the Vestry may change the date for such annual meeting to any date said Vestry may designate, provided further that such designation shall be made at a regularly convened and held meeting of the Vestry in ample time for the notice of such annual meeting to be given in the manner provided for in the Charter.

Twenty-five (25) members of this Corporation in good standing and entitled to vote shall constitute a quorum at all meetings of the members of this Corporation.

#### IV Vestry

At all elections by the general membership of this Corporation, no vestry member, except one elected to fill and who has served immediately preceding said election a partial term for a period of two years or less, shall be eligible for re-election to the vestry until one ecclesiastical year shall have elapsed following the expiration of the term for which they shall have just served as vestry member.

Regular meetings of the Vestry of this Corporation shall be held according to a schedule adopted annually by the vestry at the retreat following the Annual Meeting.

Special meetings of the Vestry may be called by the Dean or by the Senior or Junior Wardens, or at the request of three (3) members of the Vestry as provided in the Charter.

No member of the Vestry of Christ church Corporation may receive any compensation for services performed for Christ Church Corporation as Vestry member, other than that Vestry member be reimbursed for actual expenses incurred in the performance of such services.

The following shall be the order of business at all regular meetings of the Vestry:

1. Approval of the Minutes
2. Report of the Treasurer
3. Reports of the Standing Committee
4. Reports of Special Committees
5. Unfinished business
6. New business
7. Adjournment.

#### V Vestry Committees

The following shall be the Standing Committees of the Vestry

1. Finance/Investment
2. Property
3. Christian Formation
4. Legal
5. Stewardship

1. Finance /Investment- The duties of the Finance/Investment Committee shall be to receive, invest, supervise and manage all property of every kind, description and nature designated by the Vestry as part of the endowment funds, and to report regularly to the Vestry upon the condition of such funds. In addition, this committee recommends to the Vestry such business methods for this Corporation as are made mandatory by the Canons of the General Convention and the Canons of the Diocese

of Louisiana; reports upon all proposals to buy, sell, lease, or encumber any or all property belonging to this Corporation as directed by the Vestry; receives and reports upon all matters of finance referred to the Committee by other Standing Committees or by the Vestry and thereafter to prepare and submit to the Vestry prior to the annual meeting of the Corporation a budget for the ensuing year.

2. PROPERTY - The duties of the Property Committee shall be to administer under the supervision of the Vestry, all properties belonging to the Corporation other than such properties, the administration of which devolves upon other committees under these by-laws; to recommend to the Vestry from time to time such repairs, additions, and alterations to property in its charge as may be necessary, together with the estimated cost thereof, to generally manage the undertaking of such repairs, additions and alterations as may be approved by the Vestry.
3. CHRISTIAN FORMATION - The duties of the Christian Formation Committee shall be, with the Dean and Christian Education Superintendent or designee, generally to supervise the administration of the Christian Education program within the Cathedral and to report regularly to the Vestry thereon.
4. LEGAL - The duties of the Legal Committee shall be to advise the Vestry on all legal matters pertaining to the Corporation which shall be referred to it.
5. STEWARDSHIP - The duties of the Stewardship Committee shall be to plan the annual canvass of the Cathedral congregation in such a manner as will ensure that every member of the congregation shall have an opportunity annually to financially support the program of the Cathedral.

The Dean, or in their absence or inability, the Senior Warden or in their stead, the Junior Warden, shall appoint the Chair and Vice-Chair of all Committees, at the meeting of the Vestry following the Annual Meeting. The principal committees shall be composed of a Chair, a Vice-Chair, and the chairs of all sub-committees under it, and such additional persons as shall be appointed by the Dean acting upon the advice of the Chair. The membership of the sub-committees shall be appointed by the Dean, or in the event of their absence or inability, the Senior Warden, or in their stead, the Junior Warden, acting upon the advice of the Chair of the sub-committee.

The Chair or Vice-Chair of each principal committee shall be a Vestry member but the membership of such committee is not limited to Vestry members. The members of the sub-committees need not be Vestry members, but there shall be a Vestry member on each sub-committee.

Special committees from time to time may be ordered by the Dean or Vestry and the membership of such shall be as provided for in the case of sub-committees. The duties of special committees shall be as designated by the Dean or Vestry. The Chair of each special committee shall report regularly to the Vestry.

## VI

### Contracts

In the absence of specific directions to the contrary by the Vestry, all contracts or other documents to be executed by this Corporation shall be executed in its behalf by the Dean, if there is one, and by the Senior Warden, or in the Senior Warden's absence, the Junior Warden; in the absence of the Dean, such execution shall be by the Senior and Junior Wardens, or in the absence of either Warden, by the Warden present and the Secretary.

## VII

### General

Nothing contained in these By-Laws shall ever be construed as a derogation of power on the part of the Vestry of Christ Church Corporation (Episcopal) to manage its affairs in its discretion, or to delegate other powers and duties, or to limit the powers and duties of any committee or officer of this Vestry, or of Christ Church Corporation (Episcopal).

## VIII

### Amendment of By-Laws

Except as provided in Article VII hereof, these By-Laws may be amended or rescinded at any regular meeting of the Vestry or at any special meeting called for that purpose, by the affirmative vote of a majority of the entire Vestry, then acting as such.

## IX

### LANGUAGE

Whenever the terms, employed in the Charter or By-Laws, have not been particularly defined therein, they shall be understood that the masculine gender comprehends the two sexes such that the word "man" or "men" includes women.

## X.

### Cathedral Vault

The Cathedral burial vault is intended only for the cremated remains of the following designated persons. Interment in the vault is limited to:

- a. Bishops and Deans of the Cathedral who die in office and their spouse;
- b. Retired Bishops of this Diocese;
- c. Deans who retire from the Cathedral;
- d. The spouse of any retired or current Bishop of this Diocese if said Bishop is also to be buried therein;
- e. The spouse of any retired Dean of this Cathedral if said Dean is also to be buried therein;
- f. The spouse of a previously interred Bishop or Dean;

- g. The spouse of a Dean currently serving the Cathedral, provided it is apparent to the Vestry that the Dean will be retiring from the Cathedral and will also be buried therein.

## XI.

### Columbarium

The Dean, Wardens, and Vestry of this Cathedral have constructed a Columbarium on the grounds of the cathedral so that members of the Parish and their families may plan for interment of their ashes within the precincts of the cathedral. The Cathedral shall at all times have full control of the Columbarium.